

EMPLOYMENT APPLICATION PRIVACY STATEMENT

Please read this statement before submitting an employment application.

In submitting your application you are agreeing to your personal information being used as outlined in the following statement. If you do not want your information used as follows do not submit your details.

The company to which you are submitting your personal information is Zarb Road Transport.

Use of your personal information

Any disclosure on your part is voluntary and will be kept confidential. This information is being collected solely for the purpose of recruitment and assessing your application for employment. Your personal information may be disclosed to third parties involved in the company recruitment process. As part of the recruitment process personal information may be obtained from your referees. If you are successful in obtaining a position, your personal information will form part of your employment record.

In submitting your application, you are consenting to us collecting and using this information for the purposes as indicated, however failure to provide any of the requested details during our recruitment process might affect our ability to assess or further progress your application.

If your application is unsuccessful your application may be retained for a period of 6 months and the company may contact you if a suitable opportunity arises in the future. Please advise us if you do not wish to have your information kept on file.

Sharing of your personal information

We may disclose your personal information in relation to determining your suitability for work, it may be disclosed to: external recruitment service providers, referees, and suppliers of services to us (including medical practitioners).

Equal opportunity

Zarb Road Transport is an equal opportunity employer and seeks to select the best-qualified individual for the job based on the genuine occupational requirements of the job and does not discriminate against anyone for any reason.

Proof of eligibility to work

All applicants who progress through the recruitment process will be required to provide proof of eligibility to work in the country in which they are applying.

Contacting us

If you have any concerns, enquiries or questions about this privacy statement, the handling of your personal information, or your dealings with Zarb Road Transport, you can contact us in the following ways:

Email: recruit@zrt.com.au

Telephone: 07 49 520 100

Post: 12-22 McLennan Street

Mackay, QLD 4740